

FIFTY-THIRD REGULAR SESSION OF THE OAS GENERAL ASSEMBLY
June 21 to June 23, 2023
Washington, D.C., United States

INFORMATION BULLETIN

Delegations may download the documents from the website:
<http://www.oas.org/53ga>



1. Venue of the General Assembly

The fifty-third regular session of the General Assembly of the Organization of American States (OAS) will be held at OAS headquarters in Washington, DC, from June 21 to June 23, 2023.

2. Coordination

General Coordinator
Ambassador Nestor Mendez
OAS Assistant Secretary General

Logistics Coordinator
Ambassador Francisco Lainez
Director, Department of Conferences and Meetings Management

3. Infodesk

Information desks will be set up in both the Main Building and the General Services Building of the OAS to provide participants with additional details concerning schedules, late accreditation, and general information about the city of Washington DC.

4. Requirements for entering and leaving the country

The following link: <https://travel.state.gov/content/travel/en/us-visas.html> contains information on visa requirements for entry to the United States.

5. Accreditation

Delegations, permanent observers, and special guests should send their letters of accreditation in PDF format by email only to the following address:

Office of the General Assembly Secretariat

E-mail: oearegistroag@oas.org; 53agoea@oas.org
gmayorga@oas.org

6. Registration of participants in CVENT

Once delegations have submitted their letters of accreditation, they should register online using the CVENT registration system at <http://www.oas.org/53ga>.

Official delegations may collect ID cards, access passes, and undergo late registration from June 15, 2023, in Room Sir Arthur Lewis (TL-76) of the General Secretariat Building (GSB) located at **1889 F Street, NW, Washington, DC 20006**, at the following times:

June 15 to June 16:	9:00 a.m. to 5:30 p.m.
June 19 to June 22:	8:00 a.m. to 5:30 p.m.
June 23:	8:30 a.m. to 1:00 p.m.

To pick up the access passes, each delegation must designate a duly accredited person to collect them at the accreditation area in the Sir Arthur Lewis (TL-76) Room of the General Secretariat Building.

For security reasons, the IDs will be required for access to all General Assembly activities. The delegations and other participants are asked kindly to present a copy of their official credentials when registering.

7. Participation

The fifty-third regular session of the General Assembly will be held in person at the headquarters of the Organization of American States, in Washington, DC.

For space reasons, the following attendant guidelines will be followed to enter:

1. The Plenary and the General Committee sessions

Member States

- Up to four delegates (Head of delegation + 3) will be admitted to the plenary sessions (which will be broadcasted live through the OAS regular webcast channel), and
- A maximum of three delegates may enter the General Committee sessions.

Permanent Observers

- One delegate per observer country, and
- Up to a maximum of two delegates per observer country with a permanent representative to the OAS

Organisms and special guests

- The maximum capacity per delegation will be a total of one delegate.

2. The dialogue of the Permanent Observers' representatives and the dialogue of the Civil Society Organizations and Other Actors with the Heads of Delegations, the Secretary General, and the Assistant Secretary General:

Member States

- A maximum of two delegates (Head of delegation + 1) per member state will be given access.

Permanent Observers

- Up to one delegate per permanent observer for the dialogue of representatives of civil society organizations and other actors with Heads of Delegations, the Secretary General, and the Assistant Secretary General
- Up to two delegates per permanent observer for the dialogue of permanent observers with Heads of Delegations, the Secretary General, and the Assistant Secretary General.

Organisms and special guests

- The maximum capacity per delegation will be a total of one delegate.

8. Virtual access to the Dialogue of representatives of civil society organizations and other actors

The dialogue will be carried out in a hybrid format, through the KUDO meeting platform and regular OAS Webcast channels. For virtual participation kindly see details in Annex I.

9. Working languages and documents

The General Assembly working meetings will be conducted in the official languages of the Organization: Spanish, English, French, and Portuguese, for all of which simultaneous interpretation will be provided. Since greening measures will be in effect, **printing of documents will be limited**, participants are requested to keep their documents during all meetings. Delegations are kindly urged to download General Assembly documents from: <http://www.oas.org/53ga>.

10. Electricity:

The electric current is 120 volts AC, 60 cycles.

11. Additional information

For any queries regarding the information provided in this Bulletin, please call the following telephone number in Washington, D.C.: (202) 370-0635, or visit the website <http://www.oas.org/53ga>.

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**VIRTUAL ACCESS TO THE DIALOGUE OF
REPRESENTATIVES OF CIVIL SOCIETY ORGANIZATIONS AND OTHER ACTORS**

The dialogue of representatives of civil society organizations and other actors will be carried out in a hybrid format, through the KUDO meeting platform and the regular OAS Webcast channels. To virtually participate in the meeting please follow the guidelines below.

Virtual participation

Permanent missions and observers are asked to send to the General Secretariat the names and e-mail addresses of their accredited delegates who will virtually join the Dialogue of Representatives of Civil Society Organizations and Other Actors. The information must be submitted via email at civilsociety@oas.org with a copy to oassociedacivil@gmail.com.

For technical reasons, the virtual access participation to the Dialogue will be as follows:

- A maximum of 10 delegates from member states may join the meeting,
- Only one delegate per permanent observer, or up to two delegates per permanent observer with a permanent representative to the OAS, may join the meeting.

Please use this [FREE ACCESS LINK](#) to follow the Dialogue of Representatives of Civil Society Organizations and Other Actors via webcast.

Registration on KUDO

Duly accredited delegates and speakers who will virtually attend the Dialogue will receive an e-mail from KUDO (support@kudoway.com) asking them to set up a password with which to join the meeting.

If forgotten, the password can be reset by following the instructions at [KUDO support](#).

Accredited delegates of member states, permanent observers, and speakers who will be joining virtual the Dialogue with camera and microphone access during meetings may do so here: [LINK FOR DELEGATES WITH PASSWORD](#)

Virtual Tests

Two (2) test sessions will be held to allow participants at the fifty-third regular session of the General Assembly to test their equipment. The test sessions will be held on June 13, 2023, from 10 am to 1:00 pm and June 14, 2023, from 2:30 pm to 5:30 pm.

Connectivity recommendations

Please consider the following recommendations to facilitate access to the virtual platform:

- Connect via Google Chrome, Edge, or Firefox, preferably from a desktop computer or a laptop.
- If you have a VPN, you should disconnect from it.
- The password must contain 10 characters (including at least one capital letter, one number, and one special character).
- If you wish to connect via a mobile device, you will need to download the KUDO app and keep the device charged.

For a satisfactory experience in your virtual connection, it is suggested to take into consideration the following specifications:

- Make sure you have a strong internet connection with a minimum download/upload speed of 10/10 mb/s is required. Please test your connection to find out what bandwidth you have.
- Make sure to have a working webcam (internal or external).
- Make sure to connect using a good headset with a microphone, or headphones and a professional directional external microphone to avoid picking up ambient noise, and to ensure clear communication and interpretation.
- Preferably be in a private and quiet room with no background noise.
- Have good lighting.
- Test your connection and equipment prior to the meeting. You can attend the test sessions that will be carried out.
- Ensure no software or other applications are running on your computer that may be using the camera or microphone.
- Leave open only the applications you will use in the meeting

To be authorized as a speaker, please follow these recommendations. Please understand that it is important to allow the interpreters to clearly hear your speeches. This will allow them to translate with fluency and without any inconvenience or moments of silence. The General Secretariat appreciates your understanding and looks forward to your participation in this event.